



**केंद्रीय होम्योपैथी अनुसंधान परिषद
(स्वायत्त निकाय आयुष मंत्रालय, भारत सरकार)**

Central Council for Research in Homoeopathy

(An Autonomous Body of Ministry of Ayush, Govt. of India)

जवाहरलाल नेहरू भारतीय चिकित्सा एवं होम्योपैथी अनुसंधान भवन

Jawaharlal Nehru Bhartiya Chikitsa Avum Homoeopathy Anusandhan Bhawan

61-65, संस्थागत क्षेत्र, डी- ब्लॉक के सामने, जनकपुरी, नई दिल्ली – 110058

61-65, Institutional Area, Opp. 'D' Block, Janak Puri, New Delhi – 110058

ADVERTISEMENT NO. 180/2025-26

VACANCY ANNOUNCEMENT

The Central Council for Research in Homoeopathy (CCRH) is an autonomous body under the Ministry of Ayush. The Council carries out its activities and functions through its network of 27 Institutes/Units across the country. The Headquarter of the Council is situated in Delhi at the above address.

Applications are invited for the various Group "B" and "C" posts. The details are indicated as under: -

IMPORTANT DATES:

| | |
|--|---|
| Starting Date of Online Application & Fee Payment | 10:00 hours of 5th November, 2025 |
| Closing Date of Online Application & Fee Payment | 18:00 hours of 26th November, 2025 |

Note:

- i) Only online application and payment of Fee through Net Banking/UPI/Debit Card/ Credit Card, etc. will be accepted.
- ii) Please refer to instruction under "HOW TO APPLY" in this advertisement for filling- up Online Application Form and also the detailed instructions given in the instruction page of Online Application. The online application form for all the post should be filled in by the candidates in English language only.
- iii) Candidates in their own interest are advised not to wait till the last date & time and register well within the time. CCRH shall not be held responsible if the candidates are not able to submit the application before closure of application.

1. DETAILS OF POST/PAY/GRADE/VACANCY/AGE/QUALIFICATION AND EXPERIENCE

The candidate should possess the following qualifications for on-line registration of application:

| S. No . | Name of the Post & Scale of Pay | No. of Vacancies | Maximum Age | Educational Qualification and Experience |
|------------------------|---|---|--|---|
| GROUP 'B' POSTS | | | | |
| 1. | Assistant Research Officer (Pharmacognosy) Level 7 (Rs.44,900-1,42,400) | 01 UR | 30 years and below (Relaxable for government servant upto 5 years in accordance with the orders or instruction issued by the Central Government) | Essential: Master's degree in science in Botany / Medicinal plants or M Pharma (pharmacognosy) from a recognized University/Institute |
| 2. | Staff Nurse Level 7 (Rs.44,900-1,42,400) | 09 03 UR 04 OBC 01 SC 01 EWS | Not exceeding 30 years (Relaxable for government/undertaking/Autonomous bodies employee and other category of persons in accordance with the orders issued by the Central Government from time to time) | Essential: 1. a) B.Sc. (Hons.) Nursing/B.Sc Nursing from an Indian Nursing Council recognized University or Institute Or B. Sc. (Post certificate)/ Post Basic B.Sc. Nursing from an Indian Nursing Council recognized University or Institute. b) Registered as a Nurse or Nurse and Mid-wife (RN or RN&RM) with State/Indian Nursing Council. c) Six months' experience in minimum fifty bedded hospital |

| | | | | |
|--|--|--|--|---|
| | | | | after acquiring the educational qualification mentioned above. OR 2. a) Diploma in General Nursing & Midwifery from an Indian Nursing Council recognized Institute/Board or Council b) Registered as a Nurse or Nurse and Mid-wife (RN or RN&RM) with State/Indian Nursing Council. c) Two years' experience in minimum fifty bedded hospital after acquiring the educational qualification mentioned above. |
|--|--|--|--|---|

| | | | | |
|----|---|--|------------------------|--|
| 3. | Medical Laboratory Technologist (MLT) Level-6 (Rs.35,400-1,12,400/-) | 28 12 UR 08 OBC 04 SC 02 ST 02 EWS | Not exceeding 35 years | Essential: Bachelor's degree in medical laboratory science from recognized University/Institution with 2-year relevant experience. |
|----|---|--|------------------------|--|

GROUP 'C' POSTS

| | | | | |
|---|---|-----------------|------------------------|---|
| 4 | Junior Medical Laboratory Technologist (JMLT) Level-5 (Rs.29,200-92,300/-) | 01 UR | Not exceeding 28 years | Essential: 10 + 2 with Science Subject and DMLT from any Government Recognized Institution with 1 |
|---|---|-----------------|------------------------|---|

| | | | | |
|---|--|--|---|---|
| | | | | year relevant experience. |
| | | | | <u>Desirable:</u> Degree in Medical Laboratory Science. |
| 5 | Junior Stenographer Pay Level- 4 (Rs 25,500/- 81,100/-) | 03 01 UR 01 SC 01 OBC | 18-27 years (Relaxable for Government servants upto 40 years in accordance with institutions or orders issued by the Central Government) | <u>Essential:</u> a) 12 th class pass or equivalent from recognized Board or University. b) Skill Test Norms on Computer Dictation: 10 minutes @ 80 words per minute <u>Transcription:</u> 50 minutes (English) 65 minutes (Hindi) |

NOTE:

- i) Vacancies in respect of the above-mentioned Group B" & "C" posts may be increased or decreased as per the requirement.
- ii) Posts at Sl. No. 01 to 05 i.e. Assistant Research Officer (Pharmacognosy), Staff Nurse, Medical Laboratory Technologist, Junior Medical Laboratory Technologist, Junior Stenographer classified under Group-B and Group-C. Out of which 02 posts is reserved for PwD candidate, preferably one for visually impaired and other for Hearing Impaired (HI).
- iii) The crucial date for determining the age limit shall be the last date for receipt of applications.

2. CONCESSIONS/RELAXATIONS

- 2.1. Reservation of posts for Scheduled Caste (SC), Scheduled Tribe (ST), Economically Weaker Sections (EWS), Other Backward Castes –Non-Creamy Layer (OBC-NCL), Persons with Bench Marked Disability (PwD) and Ex-Serviceman are as per Government of India Directives.
- 2.2. Maximum age limit is relaxable by 5 years for SC & ST candidates, 3 years for OBC-NCL candidates as applicable and 10 years for PwD (UR), 13 years for PwD (OBC-NCL) and 15 years for PwD (SC/ST) candidates, as applicable.

- 2.3. The reserved category candidates are required to submit original caste certificate in the prescribed format of the Government of India, issued by the competent authority at the time of document verification, in support of their claim.
- 2.4. The age relaxation for reserved category candidates shall be admissible only in case of vacancies reserved for such categories. The reserved category candidates, who apply against unreserved post, are not entitled for any age relaxation. However, the applicants belonging to Persons with Benchmarked Disability (PWD) category shall be entitled to get age relaxation as admissible to them irrespective of the fact whether the post(s) is/are reserved for PWD or otherwise.
- 2.5. Central Government Civilian Employees are entitled for age relaxation upto 40 years (45 years SC/ST) for appointment to Group ‘C’ post subject to the condition that the Group ‘C’ post to which direct recruitment is being made are in the same line or allied cadre and that relationship could be established that the service already rendered in the past will be useful for efficient discharge of duties. Central Government Civilian Employees claiming age relaxation should be in possession of a certificate in the prescribed format from their office in respect of the length of continuous service which should be not less than three years immediately preceding the closing date for receipt of application. They should continue to have the status of Central Government civilian employees from the date of application till the time of appointment, in the event of their selection.
- 2.6. Only such PWD persons would be eligible for reservation in services/posts who suffer from not less than 40 per cent (Forty per cent) of relevant disability. A person who wants to avail of benefit of reservation would have to submit a Disability Certificate issued by a competent authority. The Certificate for PWD must indicate the percentage of disability. All letter/OM issued from time to time by Ministry of Social Justice & Empowerment can be referred.
- 2.7. The Certificate for Backward Class must clearly indicate that the candidate does not belong to the persons/sections (Creamy Layer) mentioned in column 3 of Schedule to the Government of India, Department of Personnel & Training O.M. No.36012/22/93-Estt.(SCT) dated 8/9/93 as amended from time to time. OBC certificate in the non-creamy layer status should have been obtained within 1 year before the closing date for receipt of application. Further, the candidates belonging to OBC will also be required to submit a declaration that as on the closing date they do not belong to the creamy layer.

3. SELECTION PROCEDURE:

- 3.1. Selection for all Group “B” and Group “C” posts, the selection will be based only on the basis of performance in online CBT comprising 100 marks. The scheme of Examination, distribution of marks and subjects from which likely questions to be framed are given below at para 3.5 for each post separately.
- 3.2. The questions will be bilingual, i.e. in Hindi and English .

Note:

- (i) Each question will carry one mark.
- (ii) There will be 0.25 negative marking for each wrong answer in the computer based test.
- (iii) The individual has to satisfy himself/herself that he/she fulfils the eligibility criteria for the post applied. If at any stage he/she is found to be ineligible,

his/her candidature will be cancelled.

- (iv)** Merely satisfying the eligibility conditions, will not entitle a candidate to be called for online exam or interview.
- 3.3. Tie breakers - As regards cases where marks scored by candidates are being identical after applying the procedure of negative marking in the CBT examination, the following tie breaker method will be adopted:
- Tie breaker-1: The candidate elder in age will be placed higher in the merit and the candidate younger by age will be placed lower in the merit;
 - Tie breaker-2: In case of marks scored is still being identical, as a second tie-breaker method, candidate who have scored more marks in the main subject as mentioned at Sl No 1 of syllabus will be placed higher in the merit; (70 marks for Group “B” and 70/65/40/30/25 marks for Group “C” posts have been earmarked in examination syllabus.
 - Tie breaker-3: in case of marks scored is still identical, as a third tie-breaker method, candidates scored higher marks in Sl.No.2 of syllabus will be placed higher in the merit.
 - Tie breaker-4: In case of marks scored is still identical, as a fourth tie-breaker method, candidates acquiring essential degree/diploma/certificate earlier would be placed higher in the merit and in case of medical degree, date/year of completion of internship earlier would be higher in merit;
 - Tie breaker-5: In case of marks scored is still identical, as a fifth tie-breaker method, candidates with higher final aggregate marks in the degree/diploma/certificate will be placed higher in the merit. In case of CGPA, same will be converted into percentage as per existing formula.
- 3.4. Normalization Method – Normalization methodology for normalization of scores/marks shall be used for normalizing the raw scores of candidates in the CBT examination, if conducted in multiple shifts. The details of methodology to be adopted will be separately notified, if needed on the Council’s website.

3.5. The indicative scheme of Computer Based (Online) Test shall be as follows:

| S. No. | Nomenclature of the Post | Syllabus | Total Marks |
|--------|--|--|----------------------------------|
| 1 | Assistant Research Officer (Pharmacognosy) | 1. All subjects of Pharmacognosy (Medicinal plants, taxonomy, clinical pharmacognosy etc.) 2. Research methodology, Biostatistics, Ethics, Regulatory & Drug Development/Discovery 3. General awareness, General Aptitude and Reasoning, Information Technology and Computing. | 70 Marks 20 Marks 10 Marks |
| | | | Total 100 Marks |

| | | | |
|---|---------------------------------------|--|--|
| 2 | Staff Nurse | <ol style="list-style-type: none"> 1. All subjects of Nursing course as per Indian Nursing Council syllabus. The questions shall be applied in nature with reasoning to assess the subject knowledge and aptitude of candidates. 2. General Awareness, Aptitude and Test of Reasoning. 3. Working knowledge of Information Technology and Computing | 70 Marks 20 Marks 10 Marks Total 100 Marks |
| 3 | Medical Laboratory Technologist (MLT) | <ol style="list-style-type: none"> 1. All subjects of degree in medical laboratory technology 2. Research aptitude, Medical ethics, topics related to quality control & lab management, biomedical waste management etc. 3. General awareness and information technology | 70 Marks 20 Marks 10 Marks Total 100 Marks |
| 4 | Junior Stenographer | <ol style="list-style-type: none"> 1. General English 2. General Intelligence 3. Numerical Aptitude 4. General Awareness | 25 Marks 25 Marks 25 Marks 25 Marks Total 100 Marks |
| 5 | Jr Medical Laboratory Technologist | <ol style="list-style-type: none"> 1. 10+2 Science subjects and diploma in Medical Laboratory Technology (All subjects). 2. General Awareness, Aptitude and Test of Reasoning. 3. Working knowledge of Information Technology and Computing | 70 Marks 20 Marks 10 Marks Total 100 Marks |

3.6. The duration of online Computer Based Test for Group ‘B’ and Group ‘C’ for the above posts is as indicated below:

(i) For Group “B” and Group “C” Posts:

For all candidates, except PwD: 90 Minutes.

Compensatory Time for PwD: 120 Minutes.

3.7. Selection procedure for Stenographers:

3.7.1. The selection of candidates for both the post of Stenographer Grade I (Senior Stenographer) and Stenographer Grade II (Stenographer Junior) will be through online CBT examination which will be followed by skill test. Based on the rank highest obtained in the online examination (CBT) among the eligible candidates from ascending order to the descending order, candidates at a ratio of 1:10 for each vacancy. Candidates having scored equivalent marks with the last short-listed candidates will also be included among the short-listed candidates. Same ratio will be followed in case of reserved vacancies. The concerned candidates will be informed about the dates, venue, etc. for skill test, separately.

3.7.2. In the Skill test short-listed candidate will be given one dictation for ten minutes duration in English or Hindi, as opted by the candidate, at a speed of 120 words per minutes for Stenographer Grade I and 100 words per minutes for Stenographer Grade II respectively. The matter will have to be transcribed on computer.

3.7.3. The skill test will be a qualifying test.

3.7.4. The candidates can choose either Hindi or English as medium for skill Test. A single answer booklet containing sufficient pages will be supplied to the candidates and collected back from them at the end of passage transcription. If any candidate does not opt for any medium for the skill test, their option will be deemed as English.

3.7.5. The admissible error will be as follows: -

a) Full Mistakes

1. Every omission of a word or figure. In case a group of words are omitted, as many mistakes as the actual number of omitted words will be counted.
2. Every substitution of a wrong word or figure. If a figure is written correctly either in numeral or words both will be acceptable and will not be counted as mistake. The number of mistakes will be equal to the number of dictated word(s) not written by the candidate plus the number of wrongly substituted word(s).
3. Every addition of a word or figure or symbol not occurring in the dictated passage.
4. For repetition of word, e.g. 'I shall shall be grateful...'
5. For every incomplete word(s).
6. All left-over word(s) of the passage.
7. Candidates are required to type the actual words as dictated. Abbreviations used for expanded words will be treated as full mistakes, and vice-versa.
8. If a candidate types words or lines of the passage in all Capital letters, it will be counted full mistakes.

b) Half Mistakes

1. Wrong spelling.
2. Using singular for plural noun and vice versa.
3. Omission of every Full Stop at the end of the sentence, or use of Full Stop at wrong place of the sentence will be treated as half mistake.

4. Use of small letter at the beginning of the sentence.
5. Non-capitalization of Proper Noun (s) (name of a person, place, office, etc.), for example, Shyam, Parliament House, Bihar, Ministry of Home Affairs, Staff Selection Commission, etc.

Note:

- a) There are words which can be spelt/ written in more than one form. All such spellings/ forms of words will be acceptable and will not be counted as error. For example the word 'Honourable' is written as Hon'ble, Hon., honourable and hon. – all these forms will be treated as correct.
- b) The above guidelines will be valid for Hindi Stenography Skill Test also wherever applicable.
- c) Method of calculation of Mistakes in Stenography Skill Test:

$$\text{Percentage of Errors} = \frac{(\text{Full Mistakes} + \text{Half Mistakes}/2) \times 100}{\text{Number of words in the Master Passage}}$$

Number of words in the Master Passage for calculation of percentage of errors will be as under:-

- (i) 1000 words for the speed of 100 w.p.m for 10 minutes.
- (ii) 1200 words for the speed of 120 w.p.m for 10 minutes.

Percentage will be rounded off to two decimal places. For example: 5.009 will be treated as 5.01 and 5.001 will be treated as 5.00.

- 3.7.6. Candidates who opt to take the Stenography Test in Hindi will be required to learn English Stenography and vice versa after their appointment, failing which their probation may not be cleared by the appointing authority.
- 3.7.7. Candidates have to work as English/Hindi Stenographers as per the functional requirement of the user office irrespective of the medium of skill test of the candidate during the examination.

4. APPLICATION FEE

- 4.1. Candidates are required to pay a non-refundable processing and examination fee as prescribed below for Group "B" and "C" posts. The fee is applicable for any post under these groups for which the candidate wishes to apply.

| For Group "B" & "C" Posts (Applicable to all candidates applying for any post under Group "B" or Group "C") | |
|---|---|
| Category | Processing fee & Examination Fee |
| Unreserved / OBC / EWS | Rs. 500/- |
| SC / ST / PwD / Female | Nil |

Note: In addition to the above, a **convenience fee shall be charged as applicable** at

the time of payment.

- 4.2. CCRH will accept Application Fee only through online Payment Gateway. Application Fee submitted by any other mode i.e., Cash, Postal Order, Demand Draft, etc will not be accepted. In case applicant is applying for more than one post, he/she shall have to remit application and fee separately for each post as applicable.
- 4.3. The application fee mentioned above is inclusive of GST @ 18%. However, bank charges plus GST shall be levied extra on the candidate depending on the type of payment mode.
- 4.4. Once the Application is filled-in and submitted, the candidates will automatically redirected to Online Payment Gateway. “Make Online Payment” and remit the Application Fee through Debit Card/ Credit Card/ Net Banking/ UPI. The candidate may generate payment acknowledge slip and transaction details at Payment Gateway for future reference.

5. MODE OF PAYMENT (DEBIT CARD/CREDIT CARD/INTERNET BANKING/UPI)

- 5.1. The candidates can pay applicable application fee online by using Debit Card/ Credit Card/Internet Banking/UPI. The payment status will be automatically changed to “Payment Received” on successful receipt of application fee/payment response at online application portal. In case the payment status doesn’t change to “Payment Received”, candidates are required to retry payment through Debit Card/Credit Card/ Internet Banking/UPI. All the candidates should ensure that payment status is “Payment Received”. The transaction is considered “Incomplete” in case of non-receipt of payment or any other payment status due to any reason. Once the payment is done, candidates are required to take print of acknowledgement of payment and preserve the same for future reference. No other mode of payment other than online payment as mentioned above will be accepted.

6. CITIES OF EXAMINATION

- 6.1. The Computer Based Test will be conducted in Test Centres located at

1. Delhi 2. Mumbai 3. Chennai 4. Kolkata 5. Guwahati

However, CCRH reserves right to cancel or add more cities and centres. The Computer Based Test (CBT) could be shifted to any other city of examination depending upon the administrative feasibility.

7. HOW TO APPLY:

- 7.1. Candidates are advised to read following instructions carefully before applying on-line and all the instructions given on main instruction page of on-line applications.
- 7.2. Candidates are required to apply through Online Application LINK hosted at CCRH website www.ccrhindia.ayush.gov.in & www.ccrhonline.in or www.eapplynow.com in English only. No other means/mode of submission of applications will be accepted under any circumstances. The on-line registration process involves 03 (three) steps as follows:
 - a) **Step 1** – Fill basic details like name, father name, date of birth, address, upload photo and signature and generating an application Id. Candidate should note and save this application Id for all future purposes.
 - b) **Step 2** – Apply for a post providing post specific information, category,

- academic details and experience (if applicable).
- c) **Step 3** – Make a payment of application fees and/or Generating Registration Slip.
- 7.3. Candidates should have a valid personal e-mail ID and Mobile Number which should be kept active during the period of this recruitment process.
- 7.4. Candidates should take utmost care to furnish the correct details while filling in on-line application. Any mistake committed by the candidate shall be his/her sole responsibility. Once the application is submitted finally by clicking submit button, no change / edit will be allowed, thereafter.
- 7.5. The candidates should ensure the completion of all the steps i.e.
- a) Step 1 (Personal details) and
 - b) Step 2 (Apply for post, qualification, category etc.) and
 - c) Step 3 online payment of Application Fee by the stipulated date and time.
- 7.6. Candidates are advised in their own interest to register on-line much before the closing date as per schedule mentioned in para 1 of this Advertisement Notice and not to wait till the last date for depositing the fees to avoid the possibility of disconnection/inability/failure to log on the CCRH's website on account of heavy load on internet/website jam/disconnection, etc.
- 7.7. CCRH does not assume any responsibility for the candidates not being able to submit their applications within the last date on account of the aforesaid reasons or for any other reason beyond the control of the CCRH.

8. GENERAL INSTRUCTIONS

- 8.1. The candidate must be a citizen of India
- 8.2. The posts carry all India transfer liability and the candidates must be willing to serve in any peripheral Institutes/Centres/Units of the Council.
- 8.3. The eligibility of the candidates in terms of educational qualification, age, experience, etc., as stipulated in advertisement shall be determined as on the closing date for receipt of applications from the candidates which will remain unchanged even in case of extension of the closing date for submission of applications. Candidates in their own interest are advised to ensure that they are eligible in all respects before applying for the post.
- 8.4. The number of vacancies/categories are subject to variation.
- 8.5. Candidates are required to apply through ON-LINE mode only. No documents/certificates and **application forms are required to be sent to CCRH by post.**
- 8.6. **Application once submitted will not be allowed to be withdrawn and fee once paid will not be refunded in any case neither it shall be held reserve for any other recruitment nor for selection process in future, even if the recruitment process is cancelled.**
- 8.7. Director General, CCRH, reserves the right to cancel the recruitment for all/any of the posts without assigning any reasons.
- 8.8. A Notification will be placed on the Council's website about Answer Keys and a link

will be provided for viewing the Answer key to the candidates. Objections, if any, towards the answer keys could be submitted within a period of three (03) days through a representation including appropriate evidence of the objection by the Candidates along with a fee of Rs. 100/- (Rupees One Hundred) plus Conveyance Fee per objection. The fee deposited will be refunded if the objection has been held as valid. In case of those objections which have been found as invalid, the fee deposited will be forfeited. The method for depositing the objection fee will be same as explained at Para 5 & 6 for submission of processing fee. Any other mode of submitting Representation will not be entertained. The decision of the Subject Expert/Council in this regard will be final.

- 8.9. The details submitted by the candidates in their application form will be verified with the documents submitted before offer of appointment letter is issued.
- 8.10. The Jurisdiction for all legal matter for this recruitment will be exclusively at New Delhi and legal cases filled (if any) in other court will not be maintainable. Any queries related to ONLINE APPLICATION/SOFTWARE shall be replied from the help desk E-Mail: helpdeskccrh@gmail.com, Mobile No: +91-9942875178 (10:00 AM to 05:00 PM, Monday to Friday) to the candidate.

Disclaimer: On-Line Application validation rules and design are based on recruitment Advertisement No. 180/2025-26 published at CCRH website. However, candidates are advised to read the recruitment advertisement/vacancy announcement carefully and should ensure that he/she fulfils eligibility criteria as mentioned in advertisement before applying online. The application submitted through on-line form does not imply that candidate has fulfilled all the criteria given in the advertisement. Your candidature in the whole recruitment/selection process is "PURELY PROVISIONAL" pending scrutiny of your eligibility as mentioned in the Advertisement (No. 180/2025-26) for the post applied at later stages of recruitment/selection process. In case, it is found that the candidate does not fulfil the eligibility criteria as per advertisement and any information provided by the candidate is found to be false or is not in conformity with the eligibility criteria mentioned in advertisement including age, category, sub-category, application fee, essential educational qualification(s) and experience prescribed for the post his/her candidature will be rejected at any stage of selection process and even after appointment.

**Assistant Director (H)/S-4
Admn. Incharge**